

2018 CGMC Summer Conference – Sample Agenda

July 25-27, 2018 or Aug. 1-3, 2018 or Aug. 8-10, 2018

***This is meant to be a guide as you draft your conference proposal. There is some flexibility as to the tour options and times (sometimes we do them Wednesday afternoon, other times it is Thursday morning) and other events/activities.**

Wednesday

10:30 a.m.-12:30 p.m. – Registration at conference facility

11 a.m. – CGMC Board of Directors meeting

12:30 – Conference Begins – Welcome Remarks from City Mayor

12:35-2 p.m. – Lunch with speaker

2-4 p.m. – Speakers/Presentations/Panel Discussions

4-5 p.m. – BREAK and Check-in at hotel

5 p.m. – City-sponsored dinner and activity

Thursday

Breakfast on own

8:30-10:30 a.m. – Tours (options vary greatly by city)

Attendees may participate in one of two or three tour options that highlight the city:

- Option 1: Local Industry/Business**
- Option 2: Local Museum or Educational Facility**
- Option 3: Historical Bus Tour of City**

10:30 a.m.-noon – Exhibitor break

Opportunity to meet with the businesses and organizations that will be showcasing their products and services at the conference.

Noon-1 p.m. – Keynote Luncheon

1-2:15 p.m. – Speakers and presentations

2:15-3 p.m. – Exhibitor break

3-4 p.m. – Speakers and presentations

4 p.m. – BREAK

5:30 p.m. – Cocktail reception

6:30 – Legislative Awards dinner

Friday

8 a.m. – Continental breakfast at conference facility

8:30-11 a.m. – Membership meeting; additional speakers and presentations

11 a.m. – Adjourn