

**Sample notice and consent to obtain information (4/29/20)**

**Notice and Consent to Obtain Information**

**Notice**

You are hereby notified that that [employer name] is collecting [specify information, e.g., your temperature, information related to COVID-19-related symptoms, etc.] during the COVID-19 pandemic. This information is being obtained for the purposes of determining whether you have COVID-19 symptoms that may be a direct threat to the health of others.

You may refuse to provide the requested information. If you refuse to provide the information, however, the [employer name] will not allow you to work on the day it requested the information from you.

The following individuals and entities may have a legal right to access this information:

- An arbitrator or hearing officer;
- State and federal courts;
- State and federal enforcement agencies, including, but not limited to the Federal Equal Employment Opportunity Commission, Minnesota Department of Human Rights, and the U.S. Department of Labor;
- Appropriate licensing entities and agencies;
- The Minnesota Department of Employment and Economic Development Unemployment Insurance Program;
- Law enforcement agencies and prosecutorial authorities;
- Participants in any litigation, mediation, veteran's preference or civil service hearing, grievance arbitration, or other administrative proceeding which results from the actions;
- Persons or entities whom you authorize to receive the data;
- Persons whose work assignment for the [employer name] reasonably requires access to the information; and
- Any other person or entity authorized by state or federal law.

**Consent**

I hereby consent to the [employer name] collecting [specify information, e.g., your temperature, information related to illness symptoms, etc.]. This consent is valid for one year from the date indicated below or upon the [employer name]'s receipt of my signed written notice to it to withdraw my consent.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (Printed)